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**Application for subsidies for public libraries
in the Grand Duchy of Luxembourg**

Applicant (first - and last name)

[Grey input field for applicant name]

Legal representative Authorised Chairman of the Governing Board

Regulatory authority of the library Owner of the building that serves as the library's headquarters

Details of the sponsoring organisation

Designation

[Grey input field for designation]

Address (Street, Number)

[Grey input field for address]

Postal Code

[Grey input field for postal code]

Location

[Grey input field for location]

Contact person

[Grey input field for contact person]

Telephone number

[Grey input field for telephone number]

E-Mail-Address

[Grey input field for email address]

Information on the payout

IBAN of the applicant

[IBAN input field with shaded boxes]

BIC (Swift)

[Grey input field for BIC]

Account holder

[Grey input field for account holder]

Requested funding

- Set-up and equipment (books, audiovisual media, furniture, hardware & software, ...)
- Animation and animation material (e.g. book day readings)
- Training (seminars, courses, etc.)
- Cooperation with other national and international players

Please tick the appropriate category (multiple crosses possible).

Maximum subsidy amount 2024:

3.200,00 Euro

This amount is divided between several libraries depending on the number and quality of applications submitted.

Estimate of costs

ca. Euro

N.B. If you leave this field blank, the amount of the subsidy will be determined by FëBLux.

Explanations

The applicant confirms, under his/her personal responsibility and in full knowledge of the possible consequences:

1. to comply with the provisions of the bylaws (Memorial C-N°2437, 15/12/2009, p. 116942), concerning the FëBLux subsidy distribution, namely:

Art. 3. financial support is granted annually for construction and equipment, animation and animation material, training, personnel costs, technical support, know-how and professional advice, professionalisation projects, modernisation and evaluation, cooperation with other national and international actors, awards and scholarships in the field of international cooperation, awards and honours and/or support for the establishment of a central institution for public libraries.

Art. 4 In order to benefit from the support of the Association, public libraries must

- be a permanent library,
- open their services to all, regardless of age, race, gender, religion, nationality, language or social status,
- provide collections and services that are not subject to any form of ideological, political or religious censorship or commercial pressure,
- non-fiction collections
- and offer collections in at least one of the official languages of the Grand Duchy.

2. to spend the total amount of the subsidy granted by the FëBLux Governing Board within two years of the date of the bank transfer. If not all of the subsidy could be used for the purpose stated in the application, the remaining amount, which may not exceed 20% of the total amount of the subsidy, may be spent by the library at its own discretion;

3. repay the subsidy acquired on the basis of the application if the subsidies have not achieved their purpose or if the obligations have not been honoured;

4. inform the FëBLux Governing Board of any change in the library's status;

5. to acknowledge FëBLux in an appropriate manner for all investments and activities subsidised by it in the public domain.

Attachments

- Detailed cost estimate

Data protection

The data controller is FëBLux asbl. The data transmitted will be processed by FëBLux, including in electronic form, in accordance with the data protection legislation applicable in Luxembourg. The controller is the President of FëBLux.

The data must be provided in order to fulfil the requested administrative tasks. In case of refusal to provide the required data, the submitted requests or applications cannot be processed.

Upon request, the applicant will be given access to his/her data, extracts and information about it and may request that it be updated, deleted, anonymised or blocked, provided that the legal requirements are met.

Clarification in relation to follow-up checks

In order to be able to verify the proper use of FëBLux grants, random follow-up checks by FëBLux representatives are possible at any time.

Location and date

Signature of legal representative and stamp of the institution, if applicable